

Survey ID no: <<insert survey ID>>



<<Title>> <<First Name>> <<Last Name>>
<<Post address line 1>>
<<Post address line 2>>
<<Post suburb>> <<Post code>> <<Post state>>

<<date on letter>>

Dear <<Title>> <<Last Name>>,

Do you want to help us to improve the lives of young Australians and their families? If so, we'd love for you to participate in our new and exciting *Youth in Focus* Survey. It won't take much of your time and it's for a really good cause.

In *Youth in Focus*, you will be asked about your family background, living arrangements, education, work, income, relationships, health, values, and attitudes. The answers you provide will play a crucial role in strengthening our understanding of the experiences and needs of young people, and their families, and what we can do to help them. More information about the survey, including on how your privacy will be protected, can be found in the enclosed brochure, or, at the *Youth in Focus* website youthinfocus.anu.edu.au.

It is essential that in research about young people, their voices, and those of their parents and guardians, are heard. So, although the survey is voluntary, I hope you will want to participate. You will need to contact us if you don't want to participate so that we can take your name off the survey contact list. If you would like to be involved, but our record of your telephone number is not right, you will also need to contact us. Our record indicates that your telephone number is <<insert primary phone>>. If you need to contact us, or you have questions about the survey, please call our freecall number 1800 643 783 or send an e-mail to yif@facsia.gov.au by <<insert cut-off date>> <<insert cut-off month>> at the latest.

Youth in Focus is part of a broader research project being undertaken by the Australian National University, and jointly funded by the Australian Government Department of Families, Community Services and Indigenous Affairs and the Australian Research Council. Your family was randomly selected to be invited to take part in the survey and <<insert child name>> has been sent a similar letter to this.

Once again, I hope that you will want to participate in *Youth in Focus* and help to make a real difference to lives of young Australians and their families.

Yours sincerely,

A handwritten signature in blue ink that reads 'Kim Loveday'.

Kim Loveday
Branch Manager
Youth Bureau



1800 643 783



yif@facsia.gov.au

Youth in Focus Survey

Youth Bureau, Australian Government Department of Families, Community Services and Indigenous Affairs
Box 7788 Canberra Mail Centre ACT 2610